









PTAC's State and Local Quick Guide to the Certs

Part 1: Benefits & Eligibility Criteria

Certification processed by	 CA Dept of General Services		 City of San Diego	 California Unified Certification Program (CUCP)	 California Public Utilities Commission (CPUC)
Certification	SB, Micro, SBPW (Public Works) Small and Microbusiness Enterprises (all Micros are also small)	DVBE Disabled Veteran Business Enterprise	SLBE & ELBE Small & Emerging Local Business Enterprise Apply through Planet Bids	ACDBE, DBE, MBE, WBE Airport Concessionaires & DBE – For Federal and State contracts Minority & Women - Only for City & County contracts	MBE, WBE, DVBE, LGBTBE Minority, Women, Disabled Veteran, Lesbian/Gay/Bi/Trans
Goals	25%	3% State, 5% for CA Dept. of Veteran Affairs	20% voluntary goal	25% Caltrans, state 17.6% Federal FHWA contracts	15% MBE, 5% WBE 1.5% SDVOB No goals yet LGBTBE
Benefits	5% price preference for SBs & for Primes that subcontract min. of 25% to SBs. SB/DVBE Option allows direct contracting for 5,000.01 to \$249,999.99 (\$314,000 for public works) w/bids from 2 SBs or DVBEs. Good Faith Effort not permitted for contracts with DVBE goals.		Preference points, bid discounts, and mandatory ELBE and SLBE participation for some procurements.	Set asides and mandatory subcontracting goals applicable to some contracts. Applicable to federally funded contracts Recognized by over 800 federal, state, local agencies	Official recognition of enterprise status Promotion visibility to CPUC 16 major utilities Faster contracting processes
Important Criteria Note: not all criteria are listed here. To learn more, see Application Process, on reverse.	All owners must reside in CA, and business must be located in CA.	51% owned & controlled by service-disabled vets (100% if an LLC). Min. 10% disability rating. SDVs must live in CA, home office must be in the U.S.	Min. 1 yr of operation (or 6 months if an A & E firm) in SD County & documentation of 3 recent and relevant contracts, quotes, or proposals. Must have at least 25% of workforce residing in San Diego County and a principal place of business, which obtains no less than 50% of its overall customer/sales dollars in San Diego County.	No min sales or yrs of operation required. 51% of owner/s must have critical expertise, unconditional management & control, & be socially & economically disadvantaged. Majority owner must possess critical license or credential required by the State. Non- minorities must prove individual social disadvantage.	Apply thru Supplier Clearinghouse. Annual Gross Revenues of \$3.5m or less OR is mfg. with 25 or fewer employees
Not to exceed \$ thresholds for financial criteria Read regulations for details.	Avg revenues/3 fiscal yrs: SB \$15 million, Micro \$3.5 million. Manufacturers: max of 100 employees (25 if Micro), no revenue cap.	n/a	Annual revenues avg/3 yrs for SLBE/ELBE: Construction - \$5/\$2.75 million. Specialty Trades, Goods, Materials, Services - \$3/\$1.5 million. Trucking - \$2/\$1 million. Professional Services, A & E \$1.5/\$.75 million.	\$1.32 million personal net worth excluding equity in home & business. Company's avg revenues/3 fiscal yrs cannot exceed \$23.98 million/yr, avg/3 yrs (\$56.42 million/yr for airport concessions).	No restrictions on size or business or owners' personal wealth.
Look for your competitors	https://www.caleprocure.ca.gov/pages/PublicSearch/supplier-search.aspx		https://www.sandiego.gov/eo/c/programs/slbe	https://www.caleprocure.ca.gov/pages/PublicSearch/supplier-search.aspx	https://www.cpuc.ca.gov/database/

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Part 2: Application Process --no fees are charged to obtain these certifications.

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Application Process	Online application & docs upload.		Online application & docs upload.	Mail paper application to Caltrans in Sacramento. Apply to San Diego Airport for ACDBE/DBE. Site visit of your business (or home) required.	Online application & upload all docs, one form to notarize, need bank docs, taxes, corp docs
Approximate Timeframe Document scanning & uploading varies with complexity of company	2 - 3 hrs for online forms & docs upload. Approval often instant, additional paperwork & review for some. You must respond to follow-up email. DVBEs without a disability rating letter must allow up to 6 months to obtain this from the V.A.		2 - 3 hrs for online forms & docs upload. Approximate 10 days for review & approval	5 - 10 hrs to complete & print application copy business and personal taxes & financial documents, many other docs. One form to be notarized. Up to 90 days for review, including a site visit.	Upon receipt of all required documents, the process takes approximately 45 days to 90 days.
To get started	https://www.caleprocure.ca.gov/pages/index.aspx		https://www.sandiego.gov/eoc/programs/slbe	https://dot.ca.gov/programs/civil-rights/dbe-certification-information or sbd@san.org	http://www.thesupplierclearinghouse.com/apply.html
Look for your/a company	https://www.caleprocure.ca.gov/pages/PublicSearch/supplier-search.aspx		https://www.sandiego.gov/eoc/programs/slbe	https://ucp.dot.ca.gov/initapp.htm	https://sch.thesupplierclearinghouse.com/FrontEnd/SearchCertifiedDirectory.asp
Renewal requirements	Renewal required every two years.		Renewal is required every two years.	Annual filing of change or no change -notarized. No expiration.	Renewal is required every two years.